Project Description
Kronos Timekeeping is a project to implement Kronos as the official campus timekeeping system, resulting in savings from the elimination of paper timecards and manual data input of leave information into the Payroll Personnel System. When completed, employees’ time and attendance data will be gathered electronically and automatically exported to the campus payroll system.

Deployment Status
Our current priority continues to focus on deploying Kronos for the Division of Student Affairs. We are also in the processes of contracting for additional support resources with Kronos Incorporated and recruiting a Resource Coordinator to help manage the implementation moving forward.

Advisory Committee Statement of Purpose
At its March 7th meeting, the Kronos Advisory Committee approved this purpose statement:

The Kronos Academic/Research Advisory Committee is responsible for advising the A.S. PMO on the following steps in the Kronos implementation process:
- conduct a Fit Gap Analysis comparing Kronos functionality with current business processes;
- develop and standardize business processes for online timekeeping with Kronos;
- approve a Kronos deployment timeline for academic and research departments; and
- assist the A.S. PMO with the coordination of training, communication, and change management surrounding the implementation.

Drop-In Hours
We host weekly drop-in hours for anyone who has questions about Kronos. The drop-in session schedule is listed below and on the Kronos Resources page of the PMO website.
- Thursday, March 7 from 11 – 11:50am in SSMS 1005.
- Thursday, March 14 from 11 – 11:50am in SSMS 1005.
- Thursday, February 21 from 11 – 11:50am in Phelps 1529.
- Thursday, February 28 from 11 – 11:50am in Loma Pelona 1100.

PMO Info Sessions Starting
Beginning on Tuesday, March 26 in the UCen Santa Barbara Harbor room from 1 – 2 pm, PMO staff will begin hosting monthly information sessions covering the current status, accomplishments, and next steps for each of the systems. These sessions are open to all members of the UCSB community. A schedule with additional dates and times will be posted on our website shortly.